

# CITIZEN PROPERTY LOSS REPORT / PEORIA POLICE

INCIDENT NUMBER

VICTIM'S NAME (IF BUSINESS, BUSINESS NAME)

RESIDENCE ADDRESS (BUSINESS ADDRESS)

HOME/CELL PHONE

WORK PHONE

PERSON THAT REPORTED CRIME IF OTHER THAN VICTIM

RESIDENCE ADDRESS

HOME/CELL PHONE

WORK PHONE

LOCATION OF CRIME REPORTED – STREET ADDRESS

DATE CRIME REPORTED

U	T	TYPE OF PROPERTY	CODE	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	COLOR	VALUE	OTHER DESCRIPTION DATA					
R	D													
U	T													
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U	T	VEHICLE SERIAL NUMBER	YEAR	MAKE	MODEL	STYLE	COLOR		LICENSE NO.	STATE	YEAR	VALUE	OTHER DESCRIPTION	CODE
R	D						PRIMARY	SECONDARY						

NAME OF PERSON COMPLETING THIS REPORT (PRINT)

SIGNATURE OF PERSON COMPLETING THIS REPORT

DATE THIS REPORT COMPLETED

↑  
**PLEASE STAPLE OR TAPE AT ARROW**

1. Use black ink and print or type all information.
2. Fill in all the blanks as completely as possible except the blank marked **CODE**. **Serial Numbers and Model Numbers** are very important for the stolen items
3. At the beginning of the property description is a letter **U** or **R** to be marked with an **X**. Put an **X** over the **U** (unreported) if the item listed has never been reported before now. Put an **X** over the **R** (reported) if the item listed has been reported before but some additional information is listed with it now.
4. The section with the **T** and **D** is to be marked with an **X** over the proper letter also. Mark an **X** over the **T** if the property is **TAKEN** and mark an **X** over the **D** if the property is **DAMAGED**.
5. Value is established by one of the following ways:
  - Use Fair Market Value (what a reasonable person would pay for this item if sold as is).
  - Use Replacement Cost or Actual Cost for new or nearly new items.
  - Use Wholesale Cost for items taken from retail establishments.

**TO OBTAIN A COPY OF THE POLICE REPORT**

You can come to the Peoria Police Department lobby and fill out a FOIA request form. It takes 5 business days to process the form. You can also access the form from the internet from the following website:

[www.peoriagov.org](http://www.peoriagov.org)

Under **QUICK LINKS**, click on **FREEDOM OF INFORMATION ACT**. Scroll down to the **DOWNLOADABLE FORMS**. Click on **FOIA REQUEST FORM FOR POLICE RECORDS**. You can bring the form in to the Peoria Police Department or **FAX** it to **(309) 494-8440**.

Your request must include the date the incident was reported, your name and address, phone number, incident number, name of victim/suspect, and the location the incident occurred if possible. Updated vmf 03-13-13

**FOLD HERE**

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Place  
Stamp  
Here

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**PEORIA POLICE DEPARTMENT**  
Information Office  
600 Southwest Adams Street  
Peoria, IL. 61602-1592