








CITY OF PEORIA - SHORT-TERM RENTALS  
TAX RETURN WORKSHEET

**City of Peoria – Short-Term Rental Tax Requirement**

-  Renting a short-term rental unit within the City of Peoria, a total tax of 8% is charged for each rented unit for each 24-hour period or any portion thereof, if the period of rental is longer than 30 days, the tax is not imposed. THIS IS THE ONLY ALLOWABLE DEDUCTION
-  Taxes are entered for each quarter in the host compliance website. Payment cannot be remitted directly to the City and must be submitted via the web portal.
-  The City Requires this tax to be remitted upon renewal of your Short-Term Rental license each year in January.
-  Use the worksheet below to calculate your charges for each quarter. (You can use more than one sheet if needed) Scan or print and upload this completed document as your “Tax Return” form to the web portal.
-  Include a copy of your state sales tax return showing your taxable room stays for the property for the entire period you are submitting payment for taxes.



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QUARTER:

MONTH	YEAR	TO	MONTH	YEAR

<b>No. Nights Occupied</b> (eg. 20)
_____

<b>No. Nights Available</b> (eg. 25)
_____

Fee per Occupied Night (eg. \$100)
\$ _____

<b>Taxable Receipts Total</b> (eg. \$2,000)
\$ _____

<b>Amount of Tax Due</b> (Multiply 8.0% x Taxable Receipt Total)
\$ _____

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