

KEEP THIS DOCUMENT. SUBMIT IT WITH RECEIPTS AFTER YOUR NIGHT OUT EVENT.

NATIONAL NIGHT OUT – August 1st, 2023
REIMBURSEMENT REQUEST – limit: \$200

Neighborhood Association Name: _____

NOTE: A reimbursement check will be addressed to the name of your association “in care of” the association’s president.

President’s name: _____

President’s address: _____

ZIP: _____

IMPORTANT!

1. When shopping for your NNO event, please request separate receipts for food items and non-food items. Submit separate receipts with their own separate Reimbursement Request Forms.
2. Please do not submit receipts that include expenses for anything unrelated to your National Night Out event.

Date:	Paid to:	What was purchased:	Amount:

TOTAL REIMBURSEMENT REQUESTED: _____

Reimbursement requests are due by 5 p.m., Friday, August 25, 2023 to:

Keith McDaniel
Peoria Police Department
Neighborhood Services Unit
600 SW Adams St.
Peoria, IL. 61602
kmdanielpеoriаgov.org

ADDITIONAL REIMBURSEMENT LEDGER:

Date:	Paid to:	What was purchased:	Amount:

TOTAL EXPENSES REQUESTED: _____

