



INSTRUCTIONS FOR CITY OF PEORIA REAL ESTATE TRANSFER TAX

Ordinance # 11,912, "Tax upon the Transfer of Real Estate within the City" was passed on February 21, 1989.

The Tax Rate is **\$2.50 for each \$1,000.00** of value or fraction thereof stated on the Real Estate Transfer Declaration.

1. **Real Estate Transfer Declaration City of Peoria** Form must be completed and signed by the owner, agent or attorney.
2. **City of Peoria Real Estate Transfer Tax Certificate for Exemption** Form must be completed and signed by the owner, agent or attorney. The reason for the exemption must be selected in order to qualify for the exemption.
3. **City of Peoria Zoning Certificate Exemption** Form must be completed and signed. If money is transferred and the property is commercial or multi-family, then a current (within the past year) Zoning Certificate for Transfer of Property is required. Zoning Certificates are applied for at the Community Development located in City Hall: 419 Fulton, Room 300, Peoria, Illinois 61602, phone (309) 494-8600.
4. All City Transfer tax fees should be paid to the Peoria County Recorder office at the Peoria County Courthouse.

Mailing Address
Peoria County Recorder
324 Main Street, Room G4
Peoria, IL 61602

City Transfer Forms can be accessed from the internet: <http://www.peoriagov.org/>