

City of Peoria  
HONORARY STREET NAME SIGN APPLICATION  
3505 N. Dries Lane ♦ Peoria, IL 61604 ♦ (309) 494-8800 ♦ www.peoriagov.org

**PURPOSE OF THE PROGRAM:** The Honorary Street Name Sign Program allows citizens the opportunity to honor people that have made significant contributions to the Community. The program is administered by the Public Works Department. Street names will be displayed for a **one year period**. The sign will then be turned over to the respected party. Applications will be reviewed on a case by case basis. The portion of a street so designated will be one block long. Final approval is given by the Director of Public Works. A completed application, plus a fee must be submitted prior to approval.

1. REQUIRED SUBMITTALS:

**Please submit the following items along with your request:**

- ❖ A *clearly written or typed* request stating the designee and preferred location shall be received by the District Councilperson and recommended to the Director of Public Works. The statement should indicate **why** a particular section of street has been requested for the honorary designation.
- ❖ General location shall be limited to a single point or short segment with sign(s) posted at the point or near mid-block.

**Payment:**

- ❖ Payment of a **\$300** fee for each installation is to be made to the Public Works Department prior to fabrication and installation of sign(s). The \$300 fee is for one (1) sign which will be placed on one side of the street.
- ❖ A **\$600** fee is for two (2) signs, one on each side of the street, or for two (2) signs mounted at two separate locations within the block.

2. DESCRIPTION:

- ❖ The sign will be white lettering on blue background. 
- ❖ Sign(s) will be installed by City crews and shall remain in place for a period of twelve (12) months.
- ❖ Upon removal by City crews, the sign(s) will be given to the District Councilperson and donated to the applicant or the designee's family.
- ❖ Maintenance of the sign installation and/or replacement of the various materials shall be at the expense of the donator. Failure to cover the cost of the maintenance or replacement material(s) will cause the sign installation to be **removed** immediately.
- ❖ (4) Presentation sized signs will be fabricated and given to the applicant to distribute to the family or as they see fit.

3. APPLICANT INFORMATION

**\*Please print clearly**

Applicant's Name: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

**Telephone:** (     )

**E-mail:**

4. HONORARY NAME REQUEST

NAME OF HONOREE:

\_\_\_\_\_  
**(As it would appear on the Street Name Sign)**

SUFFIX REQUESTED:

\_\_\_\_\_  
**(Typical suffix's used are AVE, BLVD, CIR, CT, DR, HWY, LN, MNR, PKWY, RD, ST, TER, WAY)**

ONE LOCATION – ATTACH PICTURE IF POSSIBLE:

\_\_\_\_\_  
**(Indicate intersection and for which direction of roadway)**

TWO LOCATIONS – ATTACH PICTURE IF POSSIBLE:

\_\_\_\_\_  
**(Indicate intersecting streets at each end of the one block area)**

**Please check all that apply and include a brief explanation for each of the applicable criteria.**

**\_\_\_\_\_ Cultural Impact to the City:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\_\_\_\_\_ Historical Impact to the City:**

---

---

---

**\_\_\_\_\_ Humanitarian Efforts:**

---

---

---

**\_\_\_\_\_ Association with the City:**

---

---

---

**\_\_\_\_\_ Geographical Relationship to Focus of Interest:**

---

---

---

**Is the individual**

- Living
- Deceased

**4. SIGNATURE OF APPLICANT:**

My application consists of the following items necessary for a complete application. Please check:

- Completed Application Form, *applicable fee* (make checks payable to “City of Peoria”)
- A *clearly written or typed* recommendation from the District Councilperson stating the designee and preferred location.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**Office use Only:**

Date Sign Installed: \_\_\_\_\_

Date sign removed: \_\_\_\_\_