



SPECIAL SERVICE AREAS

What is a Special Service Area?

A Special Service Area (SSA) is a contiguous area within a municipality or county in which special governmental services are provided in addition to those services provided generally throughout the municipality or county, the cost of the special services to be paid from revenues collected from taxes levied or imposed upon property within that area.



SSA POLICY

Sidewalk Replacement	New Street Lights	Street Light Replacement
20% City Share	20% City Share	20% City Share
80% Homeowner's Share	80% Homeowner's Share	80% Homeowner's Share
*Share is weighted based on property taxes and the number of houses included in the project area.		

STEPS TO ESTABLISHING SSA

- ✓ Neighborhood petition to request improvement to Public Works.
- ✓ Determine project and cost of improvements.
- ✓ Determine assessed values of each property in the project area.
- ✓ Determine participation rate for repayment based on assessed property values.
- ✓ Apply participation rate to 80% of total project cost of improvements.
- ✓ Establish number of taxable years for repayment for property owners.
- ✓ City notifies property owners of individual costs.
- ✓ Property owners express written support in favor of the project.
 - Support vote must reach 50% + 1.
- ✓ Schedule Public Hearing before City Council (60 days notice).
 - Disapproval vote must reach 50% + 1.
- ✓ Council votes on proposed SSA.
- ✓ Project added to Community Improvement Plan (CIP) budget.
- ✓ Design and construction of the project.

PUBLIC WORKS

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