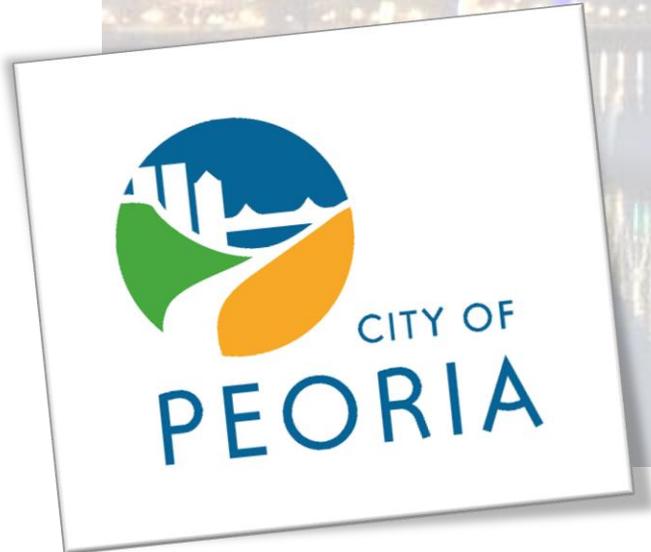


Mobile Food & Drink  
Operations  
2025



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## MOBILE FOOD & DRINK VENDOR REQUIREMENTS

### **Peoria City/County Health Department Permit Required:**

All Mobile Food & Drink Vendors must obtain the proper licensing and permits from the Peoria City/County Health Department before operating in the City of Peoria.

Website: [www.pcchd.org/314](http://www.pcchd.org/314)

Email: [eh@peoriacounty.org](mailto:eh@peoriacounty.org)

Phone: 309.679.6161

### **Mobile Food & Drink Operations Fire Permit Required:**

All Mobile Food & Drink Vendors must schedule an inspection and obtain a Mobile Food & Drink Operations Fire Permit from the City of Peoria Fire Department before operating in the City of Peoria.

Call 309-494-8700 to schedule your inspection.

### **City Of Peoria Municipal Food/Beverage Tax:**

The City of Peoria has imposed a municipal restaurant tax that is collected and paid by business owners/operators, serving and/or preparing food items and beverages for purchase. This tax is collected and remitted directly to the City of Peoria.

The tax returns are to be filed monthly by the last day of the month following the filing period unless the business is authorized to do otherwise. If there is a period in which there are no sales, a zero return should still be remitted for the filing period. All tax returns are to be accompanied by a copy of the State of Illinois sales tax return for the corresponding period.

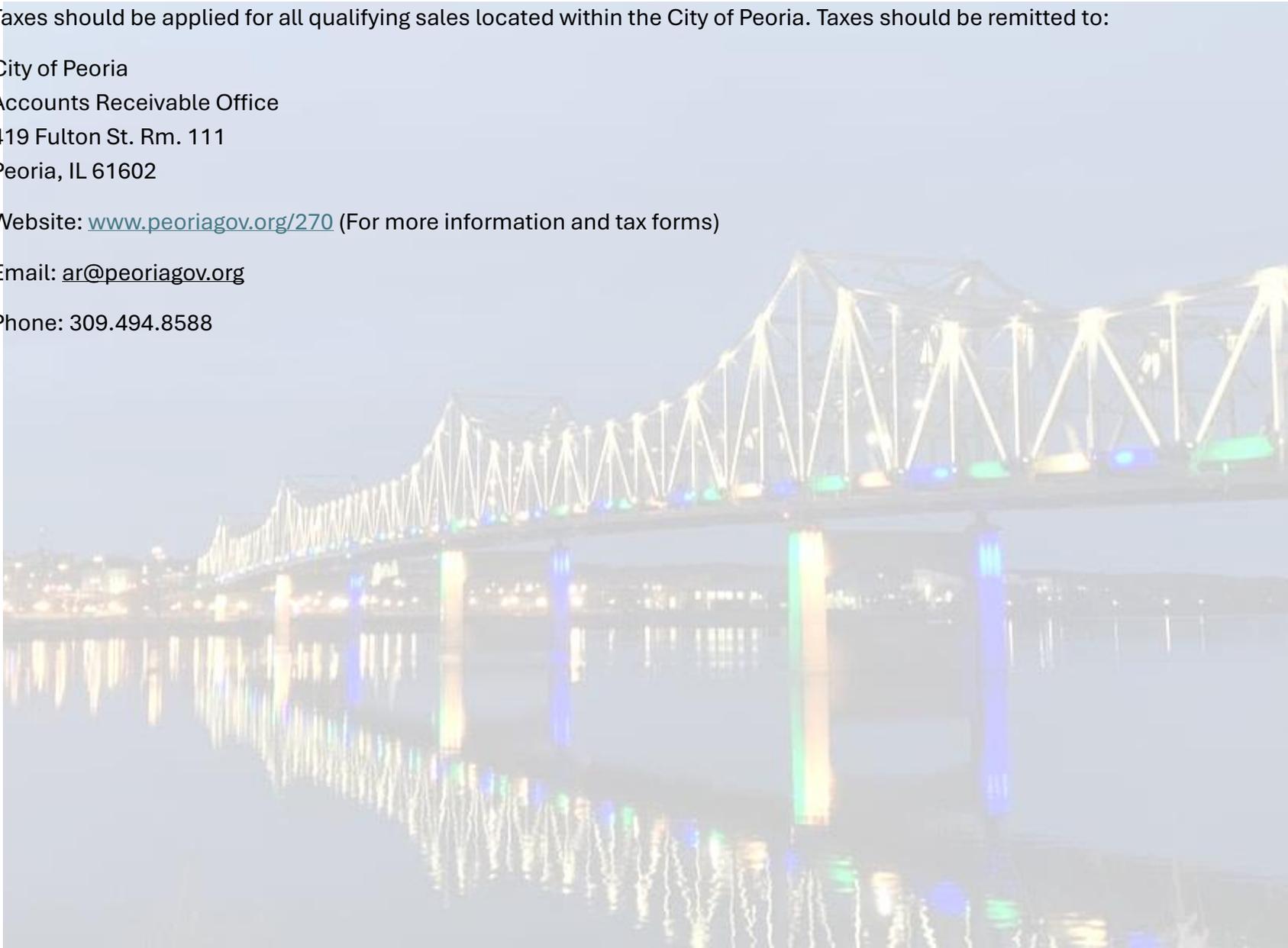
Taxes should be applied for all qualifying sales located within the City of Peoria. Taxes should be remitted to:

City of Peoria  
Accounts Receivable Office  
419 Fulton St. Rm. 111  
Peoria, IL 61602

Website: [www.peoriagov.org/270](http://www.peoriagov.org/270) (For more information and tax forms)

Email: [ar@peoriagov.org](mailto:ar@peoriagov.org)

Phone: 309.494.8588



## MOBILE FOOD & DRINK VENDOR RESTRICTIONS

The City of Peoria has restrictions on the locations where Mobile Food & Drink Vendors can operate. These restrictions apply to all Mobile Food & Drink Vendors.

### Restrictions:

- Vendors cannot set up adjacent to any bus stop, tax stand, or handicap loading zone.
- Vendors cannot set up within 30 feet of an intersection.
- Vendors cannot set up directly in front of an entryway.
- Vendors cannot operate within or bordering any residential areas.
- Vendors cannot park in any right-of-way without first obtaining a permit from the City of Peoria and having their location approved.
- Pedestrian walkways of no less than four (4) feet must be maintained on public sidewalks or where the mobile food vendor is operating.
- Vendors cannot operate in a location that is within 300 feet of an operating food establishment. (Can be waived if the vendor has written consent from the adjacent food establishment, or if the adjacent food establishment is operated by the same vendor.)
- Vendors cannot operate within 500 feet of any fair, carnival, circus, festival, special event, or civic event that is licensed or sanctioned by the city, unless they are a registered vendor.
- Vendors cannot operate within 500 feet of a primary, middle, or secondary school or school playground when school is in session or at any time when school activities are taking place.
- Vendors operating tents, stands, sidewalk stations, or pushcarts, shall not leave their operation unattended.

- The City issues **3** Downtown Mobile Food/Drink Truck License annually to assigned locations on Hamilton Blvd or SW Adams St. near the Courthouse. No other right-of-way locations are authorized in the downtown area. (No cap on permits issued for outside the downtown area)
- The City issues up to **23** Downtown Pushcart Licenses annually to assigned locations in the downtown area. No other right-of-way locations are authorized in the downtown area. (No cap on permits issued for outside the downtown area)
- Vendors are not allowed to setup operations in Fulton Plaza.

## RIGHT-OF-WAY LICENSE

Not sure if you need a license from the City? It's all about where you want to be!

**I want to be Downtown: YES!** You will require a license from the City of Peoria Office of Accounts Receivable.

**I plan on operating in a Public Right-Of-Way: YES!** You will require a license from the City of Peoria Office of Accounts Receivable.

**I will only be in parking lots: NO!** A license is not required if you are on private commercial property, HOWEVER, you must have the permission of the property owner.

**I will only be participating in The Riverfront Market, Festivals, and/or Events: NO!** A license is not required if you are participating in an event or festival or only operating at the Riverfront Market. HOWEVER, you must be a registered vendor with the festival, event or market!

**I answered YES! What do I need to apply?**

- ✓ A Completed Mobile Food Vehicle Application
- ✓ A Completed City Tax Application
- ✓ A Sample Menu of what you plan to serve
- ✓ License, Registration, and Insurance for vehicle or trailer
- ✓ Vehicle Make, Model, and License Plate Number

- ✓ Description and Photos or a detailed diagram of all 4 sides of setup
- ✓ Copy of your issued Food License from the Health Department
- ✓ Copy of your issued permit from the Peoria Fire Department
- ✓ Property Owner Consent Form (if applicable, form must be completed by property owner not a tenant)
- ✓ Copy of Certificate of Liability Insurance in the minimum amounts of \$300,000 per person, \$500,000 per occurrence, and \$15,000 for property damage naming the City of Peoria as additional insured.
- ✓ Copy of \$1,000.00 License & Permit Bond with City of Peoria listed as Additional Insured.

**How much does it cost? FREE FOR 2025!!!**

**When does my issued permit expire?** December 31<sup>st</sup>, and must be renewed annually.

